

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)

Board of Trustees (Regular meeting)

via Zoom

2323 North Broadway,

Santa Ana, CA 92706

Monday, March 8, 2021

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The Zoom meeting was called to order at 4:35 p.m. by Mr. Phil Yarbrough via video/teleconference. Other members present were Dr. Tina Arias Miller, Mr. David Crockett, Mr. John Hanna, Mr. Larry Labrado, Mr. Zeke Hernandez, Mr. Sal Tinajero, and Mr. Mariano Cuellar participated via video/teleconference (Zoom) pursuant to Governor Newsom's Executive Order N-29-20.

Administrators present during the regular meeting via video/teleconference (Zoom) were Dr. Marilyn Flores, Ms. Tracie Green, Mr. Marvin Martinez, Mr. Adam O'Connor, Mr. Enrique Perez, and Mr. Jose Vargas. Ms. Anita Lucarelli was present via video/teleconference (Zoom) as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Yarbrough, President, RSCCD Board of Trustees.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Hernandez and seconded by Dr. Arias Miller to approve an addendum to Item 6.1 (Management/Academic Personnel). The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar's advisory vote was aye.

1.4 Public Comment

There were no public comments.

1.5 Approval of Minutes

It was moved by Mr. Hernandez and seconded by Mr. Tinajero to approve the minutes of the regular meeting held February 22, 2021, with the following addition requested by Mr. Hernandez to Item 5.2 (Board Member Comments):

“Mr. Hernandez asked that the following items be placed on a future agenda: the student equity plan and a discussion/action item relating to a joint meeting with Santa Ana Unified School District.”

The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Tinajero and seconded by Mr. Crockett to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 5.4 (Resolution No. 21-02 Authorization to Join Statewide Association of Community Colleges Property and Liability Joint Powers Authority) and Item 5.5 (Resolution No. 21-03 Declaring Withdrawal of Membership in Alliance of Schools Cooperative Insurance Program Workers Compensation Joint Powers Authority and Declaration of Membership in Protected Insurance Program for Schools and Community Colleges Joint Powers Authority) removed from the Consent Calendar by Mr. Hernandez. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

3.1 Approval of Educational Affiliation Agreement between Santa Ana College (SAC) and Orange Unified School District

The board approved the educational affiliation agreement between SAC and Orange Unified School District located in Orange, California, as presented.

3.2 Approval of Rancho Santiago Community College District Professional Services Agreement with Fusion Sport Inc.

The board approved the RSCCD professional services agreement with Fusion Sport Inc. located in Boulder, Colorado, as presented.

3.3 Approval of Rental Agreement with East End Realty Partners I

The board approved the rental agreement with East End Realty Partners I located in Costa Mesa, California, as presented.

3.4 Approval of Educational Affiliation Agreement with TLC Therapy Services

The board approved the educational affiliation agreement with TLC Therapy Services located in Ontario, California, as presented.

1.6 Approval of Consent Calendar (cont.)

3.5 Approval of Proposed Revision for the 2021-2022 Santiago Canyon College (SCC) and/or Catalog Addendum

The board approved the proposed revision for the 2021-2022 SCC and/or catalog addendum, as presented.

3.6 Approval of Second Amendment to Professional Services Agreement with Substance Media, Inc.

The board approved the second amended professional services agreement with Substance Media, Inc., as presented.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases and Budget Transfers, and Intrafund and Interfund Transfers

The board approved budget increases, decreases and transfers, and intrafund and interfund transfers from February 9, 2021, to February 22, 2021.

4.3 Approval of Agreement with Knowland Construction Services for Project Inspection Services for Barrier Removal Library Restroom Renovation at Santa Ana College

The board approved the agreement with Knowland Construction Services for project inspection services for the barrier removal library restroom renovation at SAC, as presented.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Strong Workforce Program – Local Share (SAC & SCC) – \$ 753,021
Augmentation
- Strong Workforce Program – Regional Share (District) – \$4,874,853
Augmentation

5.2 Approval of Purchase of High Scope Educational Research Foundation Curriculum for Child Development Centers

The board approved the purchase of High Scope Educational Research Foundation Curriculum for the Child Development Centers, as presented.

5.3 Approval of Participation Agreement with Community College League of California (CCLC) Institution for Library Services Platform

The board approved the participation agreement with CCLC Institution for Library Services Platform, as presented.

1.7 Recognition in Honor of Women's History Month

In honor of Women's History Month, the board recognized Ms. Debra Gerard, Executive Assistant to the Chancellor, Rancho Santiago Community College District; Ms. Nooshan Shekarabi, Professor of Political Science and Chair of the Political Science Department, Santiago Canyon College; and Dr. Merari Weber, Professor, English as a Second Language (ESL), Coordinator and Chair of English as a Second Language Department, Santa Ana College School of Continuing Education; for helping shape America's future through their public service, leadership, and professional achievements at the Rancho Santiago Community College District.

2.0 **INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from the Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board, which included Dr. Arias Miller reading a statement in support of diversity, inclusion and equity; and reminded those in attendance that on April 27, 2020, the board adopted Resolution No. 20-06 Resolution Denouncing Xenophobia and Anti-Asian Sentiment Due to Fears of the Novel Coronavirus (COVID-19) Pandemic and Affirming RSCCD's Commitment to the Well-Being and Safety of Asian American and International Students at RSCCD and in our Orange County Community.

2.2 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Marilyn Flores, Interim President, Santa Ana College
Mr. Jose Vargas, Interim President, Santiago Canyon College

2.3 Report from Student Trustee

Mr. Cuellar provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided a report to the board on behalf of the Associated Student Government (ASG) organization:

Ms. Monica Renteria, Student President, Santa Ana College
Mr. Henry Gardner, Student President, Santiago Canyon College

2.5 Report from Classified Representative

Mr. Tyler Johnson, Research Analyst, Santa Ana College provided a report to the board on behalf of the classified staff.

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Craig Rutan, Academic Senate President, Santiago Canyon College
Mr. Michael Taylor, Academic Senate Vice President, Santa Ana College

2.7 Reports from Board Committee Chairpersons and Representatives of the Board

Mr. Labrado provided a report on the February 25, 2021, Board Legislative Committee meeting.

Dr. Arias Miller provided a report on the March 5, 2021, Board Policy Committee meeting.

3.0 **INSTRUCTION**

All items were approved as part of Item 1.6 (Consent Calendar).

4.0 **BUSINESS OPERATIONS/FISCAL SERVICES**

All items were approved as part of Item 1.6 (Consent Calendar).

5.0 **GENERAL**

Items 5.1 through 5.3 were approved as part of Item 1.6 (Consent Calendar).

5.4 Adoption of Resolution No. 21-02 Authorization to Join Statewide Association of Community Colleges Property (SWACC) and Liability Joint Powers Authority (JPA)

It was moved by Mr. Hanna and seconded by Mr. Tinajero to adopt Resolution No. 21-02 authorizing the withdrawal of membership in the Alliance of Schools Cooperative Insurance Program (ASCIP) property and liability program, and declaring membership in the Statewide Association of Community Colleges Joint Powers Authority and authorization to be given to the Chancellor to execute on behalf of the District, the Joint Powers Agreement/Bylaws and accompanying claims administration agreement; and appoint himself as the District's official representative; and authorization to be given to the Chancellor to appoint an alternate representative to the SWACC JPA.

It was moved by Mr. Hernandez to postpone action on Resolution No. 21-02 but there was no second to Mr. Hernandez' motion; therefore, discussion ensued on adopting Resolution No. 21-02.

The motion carried to adopt Resolution No. 21-02 with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar's advisory vote was aye.

5.5 Adoption of Resolution No. 21-03 Declaring Withdrawal of Membership in Alliance of Schools Cooperative Insurance Program Workers Compensation Joint Powers Authority and Declaration of Membership in Protected Insurance Program for Schools and Community Colleges (PIPS) Joint Powers Authority

It was moved by Mr. Tinajero and seconded by Mr. Labrado to adopt Resolution No. 21-03 authorizing the withdrawal from ASCIP and authorizing the District's participation and membership in the Protected Insurance Program for School Joint Powers Authority; and authorization to be given to the Chancellor to execute on behalf of the District, the Joint Powers Agreement; and appoint himself as the District's official representative; and authorization to be given to the Chancellor to appoint an alternate representative to the Protected Insurance Program for Schools JPA. The motion carried to adopt Resolution No. 21-03 with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar's advisory vote was aye.

5.6 Board Member Comments

Dr. Arias Miller thanked Mr. Vargas for the informative tour of Santiago Canyon College on March 4, 2021.

Mr. Hanna commended the colleges' outreach and service to the community in administering COVID-19 vaccines and asked that service/outreach by SAC & SCC continue to the community, K-12 districts, cities within the district, and community leaders.

Mr. Hanna asked that the chancellor/college presidents/staff communicate the district's needs relating to the recently passed Relief Act to the district's federal and county representatives. Mr. Yarbrough agreed with Mr. Hanna's comments regarding the Relief Act.

Mr. Tinajero thanked Dr. Flores for her input in a meeting today with Assemblyman Tom Daly, school board members, and County staff regarding Santa Ana College's central location and capacity to vaccinate thousands of community members.

Mr. Tinajero encouraged board members to join a Congressman and Mayor/City Councilmembers of Santa Ana in signing a letter asking that more vaccines be available to the community the district serves.

Mr. Hernandez commended SAC Centennial Education Center for its post on Facebook of a video outreach to the community.

Mr. Hernandez asked that SAC consider hosting a mariachi group (headed by Jose & Teresa Hernandez) during the summer since the group performs at the fairgrounds at that time. He suggests it would be a vehicle for growth and enrollment in the music department at SAC. In addition, Mr. Hernandez asked that SAC & SCC offer debate programs in the future.

RECESS TO CLOSED SESSION

The board convened into closed session at 6:32 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - e. Student Workers
 - f. Professional Experts
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a]) (1 case)

Loretta Jordan v. Rancho Santiago Community College District, Orange County Superior Court
Case No. 30-2019-01072357-CU-WT-CJG

3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Alistair Winter, Assistant Vice Chancellor, Human Resources
 - a. Continuing Education Faculty Association (CEFA)

Mr. Cuellar left the meeting at this time.

RECONVENE

The board reconvened at 7:08 p.m.

Closed Session Report

Mr. Crockett reported the board discussed public employment, existing litigation, and labor negotiations; and the board took no action during closed session.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Labrado and seconded by Dr. Arias Miller to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough.

- Ratify Resignations/Retirements
- Approve 2021-2022 Tenure Review Recommendations for Faculty Association of Rancho Santiago Community College District (FARSCCD) Full-time Tenure Track Faculty
- Approve 2021-2022 Tenure Recommendations for California School Employees Association (CSEA) Chapter 888 Child Development Teachers
- Approve 2020-2021 Contract Extension Days
- Approve Leaves of Absence
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-Paid Intern Services

6.2 Classified Personnel

It was moved by Mr. Labrado and seconded by Dr. Arias Miller to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough.

- Approve Out of Class Assignments
- Approve Leaves of Absence
- Approve Professional Growth Increments
- Approve Short Term Assignments
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments
- Approve Instructional Associates/Associate Assistants
- Approve Student Assistant Lists

6.3 Authorization for Board Travel/Conferences

It was moved by Mr. Labrado and seconded by Dr. Arias Miller to authorize the submitted conference and travel by board members. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on March 22, 2021.

There being no further business, Mr. Yarbrough declared the meeting adjourned at 7:10 p.m.

Respectfully submitted,

Marvin Martinez, Chancellor

Approved: _____
Clerk of the Board

Minutes approved: March 22, 2021